

CAL POLY HUMBOLDT

School of Education, Elementary Education Credential Program

EED Fieldwork Agreement

Candidate Name:

Date:

Supervisor Name:

Class/Grade:

Mentor Name:

School:

Contact #:

Fall **Spring**

Please use this form to determine the number of units earned through field experience. The apprentice should complete a new form each time there is a major change in the schedule.

After completion of your student teaching school-site interview, please take few minutes with your Mentor Teacher(s) to complete this form. Also, arrange a time for observation/participation in the classroom to become familiar with the teacher and classroom environment, and to give the teacher an opportunity to experience your style.

Standard Agreement for Fall Semester:

- 4 hours per morning, Monday-Thursday, each week during the first half of the Semester (while HSU classes are in session)
- 7.5 hours per day, Monday-Friday, each week during the second half of the Semester, once coursework has completed.
- Attend any in-service scheduled during regular hours at placement site.

Standard Agreement for Spring Semester:

- Full-time participation from the return of elementary school students following winter break, until the start of HSU Spring Semester.
- 4 hours per morning, Monday-Thursday, each week during the first half of the Semester (while HSU classes are in session).
- 7.5 hours per day, Monday-Friday, each week during the second half of the Semester, until elementary school year commences.

Expectations, additions, clarifications:

The student must consult with his/her mentor teacher and university supervisor before completing this form. Signatures below confirm agreement. Return completed forms for **both** Fall and Spring semesters to the School of Education office no later than the third week of instruction in during Fall semester.

Signatures:

Student Teacher

Mentor Teacher

University Supervisor